

The logo for Northwood Gymnastics features the text "Northwood Gymnastics" in a white, sans-serif font, centered within a black rectangular box. A thin red horizontal line is positioned below the text. The entire logo is enclosed in a white border with a slight drop shadow.

Northwood Gymnastics

SAFEGUARDING

Updated July 2020

SAFEGUARDING POLICY

NORTHWOOD GYMNASTICS is committed to ensuring that those working with children adopt the best possible practice to ensure the health, safety and welfare of the participants and staff. Northwood Gymnastics will endeavour to promote the highest standards of care for all members, staff and officials by

1. The adoption of British Gymnastics Health, safety and welfare guidelines.
2. The adoption of British Gymnastics guidelines for the protection of children and vulnerable adults.
3. The appointment of a Welfare Officer to whom grievances or complaints can be made confidentially. Contact: Lauren wo@northwoodgymnastics.co.uk
4. Ensuring that coaches and officials have been screened to confirm their suitability to work with children. This will include criminal record disclosure if appropriate.
5. Ensuring that the best coaching practice guidelines are followed at all times.
6. Ensuring that grievances or complaints are dealt with promptly and in accordance with the grievance procedure.
7. Ensuring that there are a minimum of two responsible adults at all training sessions.
8. Ensuring that the participants and parents are aware of the purposes of videoing, filming or photography during training or events. Further details available on the website.
9. Having a zero tolerance level of poor practice, bullying or any other potential form of abuse.

COVID-19 SAFEGUARDING

It is important to recognise that as we reopen, gymnastics will look very different for the children and they will not be learning in the same way.

- Should anyone attending the club show symptoms of Covid-19, they will be separated from their group and their parents contacted immediately.
- Everyone within that group will be asked to self-isolate according to NHS guidelines.
- Please do not bring your child to the club if they show any symptoms related to Covid-19:

- high temperature (38 degrees or more) –feeling hot to touch on the chest or back (you do not need to measure your temperature);
- new, continuous cough –coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (for those who usually have a cough, it may be worse than usual);
- loss or change to your sense of smell or taste – not being able to smell or taste anything, or things smell or taste different to normal.

SAFEGUARDING – COVID-19 - CONTACT DETAILS and COMMUNICATION

- You will be asked to verify your contact details, via the LOVE ADMIN app, when your child returns to the club.
- All communication with staff will be made through email, or telephone.
- As I am sure you understand, there will be lots of questions at this challenging time. We will do our best to answer them and hopefully reassure you and your child. We kindly ask you not to phone us, as we are not manning an office and working from a mobile phone. Please email us your enquiry, with the best number to call you on and we will call you back as soon as we possibly can.
- The office must be informed of any changes to the emergency contact details for your child so that we are able to reach someone at all times. Please login to the LOVEADMIN platform and update your details. If you need support this, please email office@northwoodgymnastics.co.uk.
- A senior Coach will be on duty in the hall at session to ensure that systems are being followed appropriately. They will remain 2m away from adults and children at all times.
- Please note that if you wish to speak to your child's Coach, this will need to be done by email and we will call you.
- The Welfare Officers for safeguarding are Lauren Reason and Debbie Davies. If you do have a safeguarding concern, please get in touch immediately by emailing wo@northwoodgymnastics.co.uk
- All emails sent to this address come directly to Lauren in confidence.

These are difficult times and families may be struggling in different ways. We are here to support you as best we can, so please do get in touch if you need help.

Your family's health and safety will be your greatest priority at this time, and I would like to remind you that should you choose to keep your child away from the club until a later date in the term, you will not be penalised for doing so.

Club First Aiders

Updated July 2020

Paul Turner
 Stuart Bartlett
 Katie Alligan
 Adam Wong
 Lucy Hale
 Debbie Davies
 Tyler Earle

Welfare Officers and Reporting Issues

All BG clubs and **gymnastics** events are required to have a **welfare officer** to be responsible for:

- Responding to child protection and poor practice concerns.
- Providing support and advice in the implementation of procedures that safeguard and promote the **welfare** of children Gymnastics

Northwood Gymnastics Welfare Officers and their roles.



Lauren Reason

Welfare Officer for all Members

Please email any concerns to
wo@northwoodgymnastics.co.uk



Debbie Davies

**Welfare Officer for Coaches, Academy Coaches
and Squad Members**

Please send any concerns to Debbie via SPOND

If you are not a member of SPOND – please email
michelle@northwoodgymnastics.co.uk to be added

Members - If you would prefer Debbie as a point of
contact for your concern, please email
michelle@northwoodgymnastics.co.uk with a
contact email and she will contact you.